



**Whipple Free Library**  
There's Always Another Chapter

## **MINUTES FOR LIBRARY TRUSTEES MEETING**

January 21, 2020

**Present:** William Gould, Dick Backus, Craig Anderson, Sarah Chapman, Kate Fitzpatrick, Jennifer Allocca, Deb Jardine, Betsy Whitman, Tom Rothwell, Dick Jardine.

### **Review and approve prior minutes**

The November 2019 minutes were approved by the Board.

### **Treasurer's Reports**

- Bill announced that the Library accounts are under budget by \$7,460 for 2019 for the Town portion.
- For the Library portion, we were \$1,900 under budget.
- The Hayes Trust Fund did well, exceeding the performance of the Dow for the year.
- The revenues totaled \$3,084 for the year by December, with a net revenue for the year of nearly \$9,000.
- The Investment policy was discussed, the same as last year. The 2020 Investment Policy was approved by the Board and will be sent to the Attorney General's office.
- The Treasurer's reports were accepted by the Board.

### **2020 Election for Trustees**

- Bill reminded us that those running for trustee should register with the Town Clerk to be placed on the ballot between January 22 - 31.

### **Library Director's Report**

- Sarah provided information on a number of activities:
  - A donation was made in memory of Richard Freeman for \$50.00. The donation was accepted by the Board.
  - Don will install emergency lights.
  - Allison Hope has requested the large meeting room for a fund-raiser (a hypnotist) for the Dana-Farber team running the Boston Marathon. The fund-raiser was approved because the funds would go to an accredited charity with the proviso that that there would be no fee for attending but donations could be solicited.
  - Alan Treadwell has added a staff person to service our IT system.
  - Teens have been playing Dungeons and Dragons in the Library, and have requested to continue as a group with weekly meetings. Monday afternoons have been scheduled.
  - The Friends of the Library have given the Mah Jong group table covers and other requested materials. Kate also reported a tournament is being planned.

### **Generator Project Report**

- Bill will invite Chief Dan MacDonald to talk with us about the town's emergency management plan to ascertain if it is appropriate for the Library to acquire a generator as part of that plan.

### **NHLTA Awards Committee**

- The letter of recommendation nominating Bill Gould as NHLTA Trustee of the Year continues to be strengthened as Trustees and others make suggestions. The letter will be submitted to the NHLTA well before the summer due date.

### **Solar Display Project Report**

- The inside-the-library display will be placed in the hallway between the windows and the doors to the main library.
- Jennifer is going to check with Brown Graphics to determine if they might produce the poster.

### **Strategic Planning Report**

- Strategic planning will be discussed at a future meeting.

### **Human Resources (and Little Free Library) Report**

- Little Free Library Update:
  - Kate has contacted Louise Robie about the Little Free Library at a Rail Trail entry point.
  - Kate is contacting Mike Sindoni about locating a second Little Free Library in the ball field grandstand behind the Town Hall.
- Human Resources Policy: Kate is reviewing the digital version of the Town personnel policy and is making changes as appropriate to modify that document for Library purposes.

### **Friends Report**

- The Friends are meeting January 28.

### **Facilities Report**

- Nothing to report.

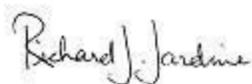
### **Other business**

- The town deliberative session is February 3.
- The voting day is March 10.
- The NHLTA conference is May 12 in Concord.
- The auction is April 4.

The Board adjourned at 8:07.

**Next meeting is February 18, 2020 at 7:00 p.m.**

Respectfully submitted,



Dick Jardine, Secretary