



MINUTES FOR LIBRARY TRUSTEES MEETING

June 16, 2020

Present (on Zoom): William Gould, Dick Backus, Sarah Chapman, Tom Rothwell, Betsy Whitman, Kate Fitzpatrick, Lorraine McKim, Dick Jardine.

Review and approve prior minutes

The May minutes were approved by the Board.

Treasurer Reports

- While there was information submitted by the Treasurer, in the Treasurer's absence there was no discussion.

Library Director's Report

- Sarah has suggested a bonus for Barbara for essentially running the Library for the last 4 weeks, as Sarah has not been in the Library for most of a month. The Board voted to award a bonus of \$1,000 to Barbara for her exceptional efforts.
- Curbside returns started a week and a half ago. Returned books are being stored and cleaned.
- Patrons are keen on coming into the Library to browse.
- Sarah has made it clear that the Library does not have the resources to permit opening at the early date the governor suggests.
- It may be possible to permit access to the Library by appointment.
- Dick Bachus has stepped up to revise the Hollis policy and to draft a statement for the current status of our Library in the COVID-19 environment.
- The Board voted to close the Library on Saturdays until further notice as a consequence of the default budget.

NHLTA Awards Report

- Dick J sent the updated draft to all trustees for comment and to plan for how to sign in the COVID-19 environment. Kate has let him know that she will be willing to sign at Dick's home, as did Dick Bachus and Betsy Whitman. Dick J is willing and able to drive to trustees' homes to get signatures.

Human Resources (and Little Free Library) Report

- The Girl Scouts are not meeting because of the pandemic, so the Little Free Library project is on hold.
- Kate continues to revise the personnel policy and will be coordinating with Sarah.

Facilities Report

- Nothing to report.

New Business

- No new business.

The Board adjourned at 7:40.

Next meeting is August 16, 2020 at 7:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard J. Jardine".

Dick Jardine, Secretary