



Whipple Free Library
There's Always Another Chapter

MINUTES FOR LIBRARY TRUSTEES MEETING

March 16, 2021

Present (on Zoom): William Gould, Sarah Chapman, Dick Backus, Tom Rothwell, Jennifer Allocca, Kate Fitzpatrick, Dick Jardine.

Review and approve prior minutes

- The February minutes were approved by the Board.
- All members present voted approval of those minutes.

Trust Fund Review

- Fred Hayes addressed the gains the Dodge trust funds have made in the past year, leading to a Fair Market Value of \$218,426 at the end of 2020.
- Fred announced that the funds are to be rebalanced due to the increase in holdings in the equity market.

Treasurer Reports

- Jennifer reviewed the budget report.
- The Library is under budget in many categories, to include payroll and benefits.
- The early IT payment makes that line item higher than budgeted but is not a concern as overall that will be under for the year.
- All members present approved the budget report.

Trustee Opening

- Tom Rothwell will be moving to North Carolina and will not be able to serve as a trustee.
- Bill is soliciting names of people who may be willing to serve as trustees.

Library Director's Report

- Sarah submitted a report reviewing a number of items.
- Sarah reminded us of the NHLTA spring orientation for new trustees, which may also be attended by experienced trustees.
- Allison McGrail has been hired to work 10-15 hours a week as adult services librarian.
- The Summer Reading Program is in the planning stages, with some outdoor and virtual events in mind. Teen night is continuing monthly.
- Library circulation is slowly rebounding.

Project Reports

- Solar Display: The poster is at the library and security mechanisms for the iPad are being investigated. The cost of the poster was \$75. Jennifer will look into putting the poster up without the iPad until pandemic issues are behind us.

- Alarm system: Lorraine communicated that there is no further progress on the alarm system issue. Jennifer added that there are invoices due for the alarm monitoring for this year and last year.

Human Resources Report

- Kate thanked Marie MacDonald for the publicity in the *Beacon* for the Girl Scouts involvement in the little free library project.
- Kate has been communicating with vendors about the trustee memorial plaque. The Board agreed that the plaque would be for trustees who served since 2010 and completed a full 3-year term. Kate will coordinate prototypes with a Concord vendor who has been responsive to her requests for information.

Friends Report

- Nothing to report on the Friends in Betsy's absence.

Facilities Report

- Dick B. had nothing new to report, other than that the water reports are still reflecting that the water is fine.

New Business

- Jennifer and Kate will get together to pursue the idea of having outdoor seating for library patrons.

The Board adjourned at 8:00

Next meeting is April 20, 2021 at 7:00 p.m.

Respectfully submitted,



Dick Jardine, Secretary