



**Minutes of the Library Board of Trustees
February 15, 2022**

Present: Marti Wolf, Melissa Harvey, Bill Gould, Barbara Ballou, Jennifer Allocca, Dick Backus, Betsy Whitman, Kate Fitzpatrick, Dick Jardine.

Review and approve prior minutes:

- The January minutes were approved by the Board by unanimous vote.

Treasurer Reports:

- Jennifer's report did not include input from the Director.
- The heat line is over spent due to the recent filling of the propane tank.
- The telephone line is now handled by the Town and will no longer be part of this budget, as is the benefits line.
- Jennifer handed out copies of the 2022 budget for Trustees information.
- The treasurer's reports were approved by the board unanimously.

Library Director's Report:

- The Library annual report to the Town of New Boston was submitted.
- Sarah requested that Barbara Ballou be named the acting assistant director. Barbara agreed that she has been doing the work and would be willing to continue. Jennifer will put together a proposal to compensate Barbara for her increased responsibilities and hours, retroactive to the first of the year. The Board voted unanimous approval.
- The new computers are not expected to be installed for at least a few weeks.
- The Library has hired a teenager (Sophie Bourgeois) for the library page position.

Mask mandates:

- The Board discussed the current masking policy for the library. Barbara represented the staff in voicing staff perspectives.
- The Board voted unanimously to make masking optional with a notice posted at the entrance suggesting that those who are unvaccinated wear a mask.

Library Director search committee update:

- Marti presented an update on the current status of the search, and included information about the Wilton search for a new director obtained by Barbara.
- The committee is currently working on a draft for the qualifications and should complete that task during a meeting on Thursday, February 17th.

Library Bookkeeper search update:

- Jennifer will continue to pursue finding a bookkeeper to serve both the Library and the Friends of the Library. So far, no one she has contacted will be able to take on the full responsibilities.

People counter report:

- Dick B provided an update about the comparison between TrafSys and WeCountPeople. Jennifer provided additional information that Twin Bridges would be able to install the system as part of the current IT contract.
- The Board voted unanimously to authorize Dick B. to contract with TrafSys for purchase of the software and one sensor.

New business:

- Bill has passed on the keys and placed a binder with all his Library related files in the closet in the small meeting room. The Board lauded his many years of leadership and service to the Library.

The Board adjourned at 8:25 p.m.

The next meeting will be March 15, 2022 at 7 p.m.

Respectfully submitted,



Dick Jardine