



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees

November 20, 2025

Present: Kerri Kelley, Susan Hansen, Christa Snyder, Michael Constance, Jennifer Allocca, Jacob Fields, Tanya Ricker (Library Director), and Candy Brenner (Friends of the Library Liaison)

Absent: John Fladd

Meeting called to order at 6:59pm by Kerri Kelley, Chair.

Recurring Business:

- **Minutes: Susan**

- October minutes reviewed. A correction was made to the order of the minutes. Motion to accept the minutes by Jennifer as amended. Motion seconded by Michael. Five trustees in favor and Kerri abstained.
- Non public October minutes reviewed. Motion to accept the minutes by Christa. Motion seconded by Jacob. Five trustees in favor and Kerri abstained.

- **Treasurer's report: Jennifer**

- Treasurer's Report reviewed. Motion to accept the Treasurer's Report by Susan. Motion seconded by Michael. All trustees in favor.

- **Library Director's Report: Tanya**

- Pelmac is still working on the Fob quote.
- The teen and conference rooms have been painted. The new TV is installed in the conference room.
- Fire extinguishers were inspected. There was a repair made on the sprinkler system.
- Hunter Douglas fixed the blinds for \$275 and gave a replacement quote.
- The projector/tech system needs to be replaced and Tanya is getting quotes for that replacement.
- The sign for the library needs to be replaced or repaired. The cost to paint the sign is \$2500. A new double sided sign is \$6000. Tanya will get additional quotes.
- The library started a small food pantry and is working with the Goffstown Food Network. There will be weekly meal kits too.
- The NBCS 25 year time capsule will be on display at the library.

- Jennifer made a motion to close the Children's Room from December 29th-Jan 2nd to genrefy the children's books and reorganize the room. Christa seconded the motion. All trustees in favor.
- **Friends Report: Candy**
 - New officers were elected this month.
 - Friends were looking for an update on the possible hearing impaired system in the community room. Tanya is having trouble getting a response for a quote for a system and is hoping to tie it into the new projector/tech system.
- **Facilities Maintenance: Jake**
 - Jake will get quotes from plumbers to install the new water filling station.

Business Carried Over from Last Meeting

- MOU with Town of New Boston - Jennifer is going to invite Kathy Vieira, Town Administrator, to our meeting to discuss the MOU.

New Business:

- Staff Gift - The staff would like to do an experience gift. They plan to visit an escape room and hibachi restaurant in Concord in January. Jennifer made a motion to spend up to \$700 for the holiday celebration. Michael seconded. All trustees in favor.
- The Eversource bill was really high. Tanya will investigate why there was such a significant increase.
- The town would like to give a 2.8% Cola and a 1.2% average merit increase for a max raise of 4% to the staff for 2026.

Non-Public Session – Pursuant to RSA 91-A:3 (a) The dismissal, promotion or compensation of any public employee.

- Motion made by Jennifer to enter non-public at 8:14pm. Seconded by Jake. Vote Unanimous.
- Motion made by Jake to reenter public session at 9:09pm. Seconded by Jennifer. Vote unanimous.

Calendar of Events:

- November 26 - Thanksgiving Eve close at 2:00pm
- November 27 & 28 - Closed for Thanksgiving
- December 13 - Cookie Swap & Cocoa Party at 12:00pm
- December 16 - Trustees meeting at 7:00pm

Motion to adjourn the meeting at 9:11pm made by Michael. Motion seconded by Jake. All trustees in favor.

Respectfully submitted,
Susan Hansen, Secretary