



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees

December 16, 2025

Present: Kerri Kelley, Susan Hansen, Christa Snyder, John Fladd, Michael Constance, Jennifer Allocca, Tanya Ricker (Library Director), and Candy Brenner (Friends of the Library Liaison)

Absent: Jacob Fields

Meeting called to order at 7:04 pm by Kerri Kelley, Chair.

Recurring Business:

- **Minutes: Susan**

- November minutes reviewed. Motion to accept the minutes by Christa. Motion seconded by Jennifer. Vote unanimous.
- November nonpublic minutes reviewed. Motion to accept the minutes by John. Motion seconded by Christa. Vote unanimous.

- **Treasurer's report: Jennifer**

- Treasurer's Report reviewed. Motion to accept the Treasurer's Report by John. Motion seconded by Michael. Vote unanimous.

- **Friends Report: Candy**

- The Friends helped with the Cookie Swap. Unfortunately the attendance was low due to a time conflict with the Cantata at the Community Church. There was a discussion to better coordinate events with other community groups to avoid overlap in the future.

- **Library Director's Report: Tanya**

- Community Room A/V System - The system needs to be replaced. Tanya got 3 quotes and would like to go with MFi Pro out of Weare. Jennifer made a motion to accept the A/V contract with MFi for \$20,098.95. The money will come from both the Trustees funds to expend and the unspent of the operating fund. The amount may be offset by any possible grants. Seconded by Michael. Vote unanimous.
- Tanya has multiple quotes to replace the exterior sign. This will be revisited.
- Tanya would like to get noise reduction panels for the conference room. Trustees will revisit this expense at a future meeting.

- HB 273 - Tanya updated the Circulation Policy to meet the requirements for HB 273. Christa made a motion to approve the updated Circulation Policy. Seconded by Michael. All Trustees in favor.
- The solar panel lease is up and the invoice was sent to the Foundation to pay. Tanya will seek guidance on the transfer of ownership.
- Jennifer made the motion to move \$1147.82 out of the operating account into the unanticipated account. Michael seconded. All trustees in favor.
- **Facilities Maintenance: Kerri**
 - Jake got a quote for a plumber to install the bottle filler for \$765. Tanya is going to reach out to the new town handyman, Tom Hampton, for an estimate.

Business Carried Over from Last Meeting

- MOU with Town of New Boston - moved to a future meeting.
- Gazebo - Tanya was unable to find a place to store the gazebo boxes so we will postpone the purchase until a later date.

New Business:

- January Trustees meeting date change to Thursday, January 22nd at 7:00pm
- Trustees meeting Tuesday, December 30th at 6:15pm

Non-Public Session – Pursuant to RSA 91-A:3 (a) The dismissal, promotion or compensation of any public employee.

- Motion made by Christa to enter non-public at 8:54pm. Seconded by Jennifer. Vote Unanimous.
- Motion made by Jennifer to reenter public session at 9:09pm. Seconded by Michael. Vote unanimous.

Calendar of Events:

- December 29-January 2: Children's Room closed for genrefying the children's collection
- December 30th: Trustees Meeting 6:15pm
- January 20th - 6:30pm Public Budget Hearing (at WFL)
- January 22nd: Trustees Meeting 7:00pm

Motion to adjourn meeting at 9:11 pm by Jennifer. Motion seconded by John. All trustees in favor.

Respectfully submitted,

Susan Hansen
Secretary