



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees

March 17th, 2026

Present: Kerri Kelley, Susan Hansen, Christa Snyder, John Fladd, Jennifer Allocca, Mike Pare and Tanya Ricker (Library Director)

Absent: Michael Constance

Meeting called to order at 7:02 pm by Kerri Kelley, Chair.

Election of Officers:

- Welcome newly elected Trustees - Kerri
- Nominations for & election of Chair
 - Jennifer nominated Kerri to be the Trustees Chair. Mike seconded the motion. All trustees in favor.
- Nominations for & election of Secretary
 - Jennifer nominated Susan to be Secretary. Mike seconded the motion. All trustees in favor.
- Nominations for & election of Treasurer
 - Christa nominated Jennifer to be Treasurer. Susan seconded the motion. All trustees in favor.
- Meetings will continue to be held on the 3rd Tuesday of the month at 7:00pm.

Recurring Business:

- **Minutes: Susan**
 - February minutes reviewed. Motion to accept the minutes by Jennifer. Motion seconded by John. Mike abstained.
- **Treasurer's report: Jennifer**
 - February Treasurer's Report reviewed. Motion to accept the Treasurer's Report by Susan. Motion seconded by John. Mike abstained.
- **Library Director's Report: Tanya**
 - The ScottsMiracle-Gro US grant should be announced in March.

- Natalie & Tanya applied for the Sustainable & Resilient New England Libraries Grant to install handicap buttons for the community room interior and exterior doors as well as a new screen to maximize the new projector's usage. This grant is for \$15,000 through the Association for Rural and Small Libraries.
- Dollar General Summer Reading grant winner will be announced in May.
- Tayna will apply for the EBSCO Solar grant that is due in April.
- Water filler installed with no issue.
- Operating Budget - Because the town budget did not pass Tanya needed to look at the library budget, particularly staffing, because hours for some positions increased last year. She plans to eliminate the Summer Reading Assistant and forgo some maintenance items that are not needed this year to cover the deficit.
- HVAC - Tanya received a quote for \$4000 to recommission the HVAC. She does not think this is needed. Additionally, a coil is broken on one of the new heat pumps. Granite State Plumbing and Heating will repair for about \$700. Tanya is researching the manufacturer warranty for the heat pump because it is less than one year old.
- Tanya reached out to Enphase regarding battery backup for the solar units. She is waiting for a quote for this project.
- MOU - Selectboard would like Tanya to attend the March 23rd meeting to discuss the MOU.
- Staff reviews are on-going.
- Tanya is looking forward to coordinating more with the recreation department over the summer and beyond.
- The new sign should be installed as soon as the weather cooperates.
- **Friends Report: Susan**
 - Friends voted to give \$2000 towards the new library sign.
 - The auction planning is well underway. They will have a live, silent and online silent auction again.
 - The Friends discussed having their own Barb Ballou scholarship but since the Foundation is doing one they are not going to do it this year.
- **Facilities Maintenance: Michael (absent)**
 - Kerri reported that Michael is all set to take over maintenance.

Business Carried Over from Last Meeting

- Community Room – We are investigating the casting challenges of the new A/V system.

- Meeting Room Usage Policy Update - Christa moves to accept the Meeting Room Usage Policy as amended. Jennifer seconded the motion with all Trustees in favor.
- Barbara Ballou Service Scholarship - The scholarship application was sent to the high school.

Calendar of Events:

- April 11: Friends of the Library Auction 6:00 –10:00 pm
- April 21: Trustee meeting at 7:00 pm
- May 19: Trustee meeting at 7:00 pm
- May 27: NHLTA Spring Conference

Motion to adjourn meeting at 8:24pm by Mike. Motion seconded by Christa. All trustees in favor.

Respectfully submitted,
Susan Hansen, Secretary