Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees
September 15, 2026

Present: Kerri Kelley, Susan Hansen, Christa Snyder, Jennifer Allocca, Michael Constance and Tanya Ricker (Library Director)
Absent: John Fladd, Mike Pare & Kristen DeCoste

Meeting called to order at 7:02 pm by Kerri Kelley, Chair.

Recurring Business:

- **Minutes: Kerri**
  - August minutes reviewed. Motion to accept the minutes by Jennifer. Motion seconded by Christa. 4 trustees in favor. Susan abstained.
  - August non-public minutes reviewed. Motion to accept the minutes by Michael. Motion seconded by Jennifer. 4 trustees in favor. Susan abstained.

- **Treasurer's report: Jennifer**
  - August Treasurer's Report reviewed. Motion to accept the Treasurer's Report by Christa. Motion seconded by Michael. Vote unanimous.

- **Library Director's Report: Tanya**
  - Summer Reading went well. There was an increase of 6.8% in circulation of materials. Grant reports will be completed soon.
  - There is a new finance director for the Town and Tanya is still waiting on guidance for the town budget.
  - The generator battery needs to be replaced every 2-3 years and will be replaced in January.
  - Fall programming will begin in October. The library will have a community table at Back to School Night at NBCS.
  - The Cub Scouts might clean up the gardens and create a sound wall using recycled materials.
  - Tanya has been renewing annual contracts for our contractors. Jennifer made a motion to approve the propane contract with Dead River at $1.9245/gal for 1200 gallons at a total cost of $2309.40. Christa seconded. All trustees in favor.

- **Friends Report: Susan**
  - The book sale went well and raised about $3000.

- **Facilities Maintenance: Michael C.**
    - No water testing in September.

Business Carried Over from Last Meeting

- MOU - Maintaining and repairing the parking lot was removed in the latest draft. It will be sent back to the Select Board for revision.
- The CIP schedule has been updated as follows:
    - Flooring - 2031 - $69,702
    - HVAC - 2029 - $163,325
    - Roof - 2030 - $76,000
    - Solar - 2030 - $43,450
    - Solar batteries - 2031 - $51,400
- Susan made a motion to approve the revised copy of the Display Case Policy. Jennifer seconded. All trustees in favor.

New Business:

- Budget - Tanya created a budget but is still waiting for guidance from the Select Board. Jennifer made a motion to approve $384,972.76 with a COLA of 3%. If the Select Board comes back with a different percentage we will adjust our budget. Susan seconded. Vote Unanimous.

Non-Public Session – Pursuant to RSA 91-A:3 II(c)

- Susan motioned to enter nonpublic at 8:29pm. Seconded by Christa. All trustees in favor.
- Jennifer motioned to re-enter public session at 9:13pm and was seconded by Susan. All trustees in favor.

Calendar of Events:

- Sept 17: Energy Commission meeting 6:30 – 7:30pm @ Town Hall
- Oct. 20: Trustee Meeting @ 7:00pm
- Oct. 22: Finance Committee meeting 6:30pm @ Town Hall

Motion to adjourn meeting at 9:19pm by Michael. Motion seconded by Jennifer. All trustees in favor.

Respectfully submitted,
Susan Hansen, Secretary