



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees

July 31st, 2025

Present: Kerri Kelley, Jennifer Allocca, Christa Snyder, John Fladd, Tanya Ricker (Director)

Absent: Michael Constance, Jacob Fields, Susan Hansen

Meeting called to order at 9:02 am by Kerri Kelley, Chair.

John made a motion to remove \$4,763.75 from the Unanticipated account to cover the cost of the electrical work by A. Pro Electric and \$11,021.00 for Granite State Plumbing and Heating for their work on the HVAC system. Jennifer seconded the motion. All trustees in favor. (The additional funds needed to cover the expenses for the replacement of 3 HVAC units (\$15,000.00) will come from the Library Facilities Expendable Trust.)

Tanya has been researching companies for printing services to replace our current company.

She recommends Merrimack Valley Business Machines.

After some discussion, Jennifer made a motion for the Director to sign a contract with Merrimack Valley Business Machines for copier services starting in October. John seconded the motion. All trustees in favor.

Tanya informed the trustees about troubles using MailChimp for newsletters and mailings. She looked into LibraryAware as an alternative. The cost is \$1,014/year. This amount could come from the Unanticipated funds for this year. Christa made a motion to allow the Library Director to enter into a contract with LibraryAware. Jennifer seconded the motion. All trustees in favor.

The Teen room is all back together following a leak from the utility room. The walls and carpet were dried by ServPro, commercial cleanup & restoration services. Thanks to Tanya's quick response, there was no damage done to the books, walls, or carpeting. The only item that needs replacing is a bean bag chair that got wet.

Calendar of Events:

- August 19th - Trustee meeting 7:00 pm

Motion to adjourn meeting at 9:31 am by John. Motion seconded by Jennifer. All trustees in favor.

Respectfully submitted,
Kerri Kelley, Chair